



IMA™

The Informer

February, 2001

Volume VI

Porto and Bauman to Speak at Joint FICPA/IMA Meeting

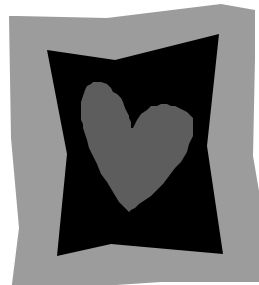
In what promises to be one of the highlights of the IMA year, the Polk County chapter will hold its annual joint meeting with the Lakeland chapter of the FICPA on February 8, 2001 in the Charles Thrift Student Activities Building on the campus of Florida Southern College. A map of the campus, indicating the location of the Student Center, is on page 2.

Curran Porto received his BS in Business from Virginia Polytechnic Institute and State University in 1987. Subsequent to that, he received a Juris Doctorate from Mississippi College of Law and a Master of Laws in Taxation from the University of Florida. He has clerked for the Honorable Thomas E. Baynes, Jr. in the Middle District Florida US Bankruptcy Court. He has also served as Newark, New Jersey District Counsel for the Internal Revenue Service. His current practice is in the areas of debtor and creditor's rights, bankruptcy, assignments for the benefit of creditors, receiverships, and state and federal tax dispute resolution. He is associated with the Tampa law firm of Meninger, Bianco & Porto, PA.

Andrea Bauman graduated cum laude from Florida Southern College with a degree in Finance and Marketing. She worked in the areas of investments and reinsurance for Summit Consulting. Subsequently, she was employed with the Internal Revenue Service from 1991 to 1997 in the collection division. Presently, she manages liquidation of entities in Chapter 7, as Examiner in Chapter 11 cases, and as CPA for bankruptcy estates.

News, Comments, or Changes
Contact: John Stancil, Publisher
863 701-1968
863 701-0182 Fax
jstancil@flsouthern.edu

Visit our Website
WWW.geocities.com/~polkima



This just in...

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Looking to be of service? There is a job waiting for you in next year's IMA officer slate. Contact Darlene Eanett and let her know how you will be of service to the chapter next year.

Calendar of Events

February 4 National Homemade Soup Day

February 8 Technical Meeting with FICPA, 5:30, Charles Thrift Student Activities Building, FSC

February 14 St. Valentine's Day

February 20 Toothpick Day

February 24 National Obnoxious Day

March 15 Technical Meeting, FSC Rogers Auditorium

April 19 Technical Meeting, Luncheon

April 27-28 Florida Council

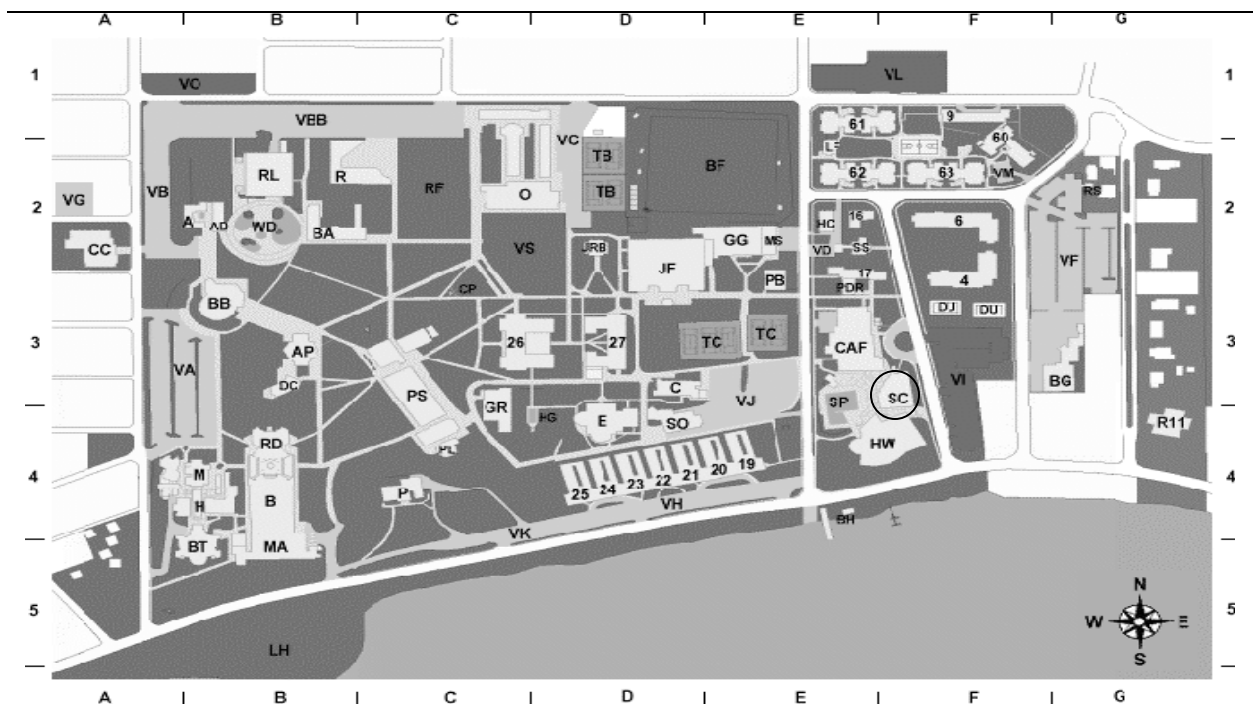
From the President...

Our meeting next Thursday evening, February 8, 2001, is one that you will not want to miss. It is our annual joint meeting with the Polk County Chapter of the Florida Institute of CPAs. Please note that the meeting date is one week ahead of our normal meeting date. We will be at the Florida Southern College Student Activities Building, second floor, overlooking Lake Hollingsworth, at the corner of Ingraham Avenue. Our speakers are IMA member and CPA Andrea Bauman and attorney Curran Porto. As in the past, this will be a two hour continuing education program, with one hour occurring before dinner. This would be an excellent opportunity to use your free meeting invitation cards to invite a prospective member to attend. (If you have lost your invitation cards, bring the potential member anyway, at no charge.)

Congratulations to Darlene Eanett, who has been nominated to be our President next year. Please thoughtfully consider how you would like to serve the Chapter next year and call Darlene to let her know. Mark your calendar for the weekend of April 27th and 28th, 2001. The Florida Council will conduct a CLEW (Chapter Leadership Education Workshop) in Orlando to train you in the area you would like to serve.

I hope to see you next Thursday,

Everett Baker



The Florida Southern Student Activities Building is located by the legend “SC,” circled above. Parking is available in the lot across the street, indicated by “VI.” Please note that the street is a one-way street headed south.

Top 10 Signs Your Accountant is Nuts

10. In several places on your tax forms, he's written, "Give or take a million dollars"
9. Tells you to put all your money into British cattle futures
8. You notice that his "calculator" is just a broken VCR remote
7. Insists that there's no such number as four
6. He laughed at the Bob Dole background check (I'm sorry -- that's a sign he's hypnotized)
5. Counts family of squirrels living in your yard as dependents
4. Advises you to save postage by filing your taxes telepathically
3. Instead of C.P.A. license, he's got a framed photo of a shirtless Alex Trebek
2. Demands that you call him the "Una-Countant"
1. He's got a 1040 Form tattooed on his rear.



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Lightening Workloads, Increasing Success

In today's fast-paced work environment, there is often too much to do and too little time to do it. Meeting increased demands and deadlines requires effective time management. It also means learning to delegate.

One way to reduce your growing workload is to evaluate what you do each day and identify tasks that can be distributed to others on your staff. Senior-level projects will still require your direct input, but if you can develop a plan for delegating less critical assignments, you'll increase your own productivity and simultaneously empower your employees.

Delegation involves matching talent with responsibility and allowing staff members to play a larger role in key projects. It also helps to improve business processes by making general operating practices more efficient. As a leader, your responsibility is to achieve company-wide goals and develop the skills of others -- precisely what delegation accomplishes.

It can also help you open lines of communication and improve your relationships with your employees. By taking on more challenging assignments, your staff gains greater accountability and develops stronger problem-solving and decision-making skills. This in turn keeps them motivated.

While it may be difficult to let go of certain assignments and trust others to complete them successfully, you may discover new skills or aptitudes among your staff members that can be further developed. The quality of your own work will improve as you focus on higher priority projects.

Article courtesy of Robert Half/Accountemps

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500 South Florida Avenue, Suite 800
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(800) 749-6264

391 East Central Avenue
Winter Haven, FL 33880
(863) 294-4209

100 North Tampa, Suite 2010
Tampa, FL 33602-5145
(813) 223-1316
(800) 933-3456