



**LIVE OAK**  
Public Libraries

2002 Bull Street  
Savannah, GA 31410

February 3, 2003

To Whom It May Concern:

This is to certify that Katherine McDaniel has completed a number of our classes in Microsoft Office XP. She has shown a high level of proficiency in Word, Excel, PowerPoint, Access, Publisher and also in Webpage Design. She also has very good skills with Internet searching.

If there are any questions concerning these classes, please feel free to contact me at the Live Oak Public Library Information Training Lab (912) 652-3662.

Thank You,

A handwritten signature in black ink, appearing to read "Mark Darby", written in a cursive style.

Mark Darby  
Information Training Librarian